

**APPENDIX I**

**EAST AYRSHIRE COUNCIL**

**RECRUITMENT SUB-COMMITTEE OF THE POLICY AND RESOURCES  
COMMITTEE**

**MINUTES OF MEETING HELD ON TUESDAY 16 MARCH 1999 AT 1115 HOURS  
IN THE COUNCIL CHAMBERS, CIVIC CENTRE, JOHN DICKIE STREET,  
KILMARNOCK**

**PRESENT:** Councillors David Sneller, Andrew McIntyre, Kathleen Hall, Daniel Coffey, James Boyd and Eric Jackson.

**ATTENDING:** David Montgomery, Chief Executive; Alex McPhee, Director of Finance; Iain McLachlan, Director of Personnel Services and James Lally, Senior Administrative Officer.

**CHAIR:** Councillor David Sneller, Chair.

**CHAIRS REMARKS**

1. Councillor Sneller reported and it was noted that Councillor James Boyd had replaced Councillor Tommy Farrell as a member of this Committee for the purpose of selecting the Head of Exchequer Services.

**EXCLUSION OF PRESS AND PUBLIC**

2. The Sub-Committee resolved that under Section 50A (4) of the Local Government (Scotland) Act 1973, as amended, the press and public be excluded from the meeting for the following item of business on the grounds that it involved the likely disclosure of exempt information as defined in paragraph 1 in Schedule 7A of the Act.

**POST OF HEAD OF EXCHEQUER SERVICES - SHORTLEET**

3. There was submitted a report dated 9 March 1999 (circulated) by the Director of Personnel Services on applications received together with the following documentation, viz:-
  - (i) synopsis of the applications;
  - (ii) copy of advertisement for the post of Head of Exchequer Services;
  - (iii) copy of job outline;
  - (iv) copy of person specification; and
  - (v) copy of part B of the applications received.

It was agreed:-

- (i) to invite for interview applicant numbers 2, 4, 5, 7, 11, 14 and 15;
- (ii) that the interviews be held on Tuesday 27 April 1999 at 0830 hours for 0900 hours in the Council Chambers, Lugar; and
- (iii) that arrangements for written submissions and the interviews be remitted to the Director of Personnel Services in consultation with the Chair.

The meeting terminated at 1145 hours.